



TOPS MARKET APPLICATION FOR EMPLOYMENT

Tops Market is an equal opportunity employer and does not discriminate on the basis of race, religion, color, national origin, age, sex, gender, disability or any other characteristic protected by law.

INTRODUCTORY INFORMATION:

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

APPLICANT QUESTIONS:

Type of worked desired: _____ Salary desired: _____ Date Available: _____

If hired, can you provide documents required to establish your eligibility to work in the U.S.? Yes No

Are you 16 years of age or older? Yes No

Are you 18 years of age or older? (Required minimum age for Deli position) Yes No

Have you ever been convicted of, or pled guilty or no contest to, a crime other than a minor traffic violation? Yes No

Have you even been convicted of a misdemeanor or crime? Yes No

If yes, please explain in detail on a separate piece of paper and include the date of final disposition of the case and the nature of the offense. This information will not necessarily disqualify you from employment but false or misleading information will. Factors such as age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

EDUCATION:

High School or last grade completed:

Name & Town of School: _____

Did you Graduate? _____

College or Technical School

Name & City of School: _____

Course of Study: _____ Number of years completed: _____

Degree/Diploma: _____

RECORD OF EMPLOYMENT:

List positions starting with most recent:

Employer

Address: Telephone:

Position Title: Supervisor:

Start Date: Date Left: Beginning Salary: Ending Salary:

Duties:

Employer: Telephone:

Address:

Position Title: Supervisor:

Start Date: Date Left: Beginning Salary: Ending Salary:

Duties:

Reason for Leaving:

Employer Telephone:

Address:

Position Title: Supervisor:

Start Date: Date Left: Beginning Salary: Ending Salary:

Duties:

Reason for Leaving:

WORK-RELATED REFERENCES: (Do not include relatives)

Name	Occupation	Years Known	Contact Information
1.			
2.			

STATEMENT (Please read this statement carefully before signing this application):

I understand that employment with Tops Market is at-will, meaning that I or the Company may terminate my employment at any time, or for any reason consistent with applicable state or federal law.

I authorize the Company to conduct a thorough background investigation of my work and personal history, and verify all data given on this application and during interviews. I hereby release the Company, and its representatives or agents, from any liability that might result from such an investigation. I authorize all individuals, schools, and firms named to provide any requested information and release them from all liability for providing the requested information.

I understand that the Company may require the successful completion of a drug and/or alcohol test as a condition of employment.

I understand this application will be active for a period of 30 days; after that time, if I wish to be considered for employment, I must submit a new application. I certify that all the statements in this completed application are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal to hire.

I understand that all employees are required to work at least one (1) weekend day.

Signature of Applicant: _____ **Date Signed:** _____